

**Special Achievement Award**

Awarded to individual members who have provided valuable and ongoing service to the Chapter.

Note: This award cannot be re-awarded to the same individual more than once in a six -year period. To receive it a second time, the qualifying period in which criteria is examined must be in at least a six-year period after the initial award was received.

Person Submitting Nomination: \_\_\_\_\_

Contact Information:

Mailing Address (Street, City, Postal Code)

\_\_\_\_\_

e-mail \_\_\_\_\_ phone \_\_\_\_\_

Person nominated \_\_\_\_\_

Mailing Address (Street, City, Postal Code)

\_\_\_\_\_

e-mail \_\_\_\_\_ phone \_\_\_\_\_

## **Criteria**

### 1. Current Member of ISAO

The nominee must be validated as a current member of the ISAO by the ISAO. If you are unsure of the person's status, please check with the ISAO by e-mailing [info@isaontario.com](mailto:info@isaontario.com) prior to submitting a nomination.

### 2. Special Achievement

Provide a detailed description of the person's achievement(s) including the time period in which the achievement of achievements occurred.

### 3. Ongoing service to the Chapter

Provide a detailed schedule of the person's service to ISAO such as serving on a committee, the ISAO Board and other volunteer or related service activities.

By "on-going]" is meant at least 4 to 6 years.

### 4. Valuable Service to the Chapter

Provide a detailed description on how the achievement(s) described in 1 above and the ongoing service provided in 2 above constitute "valuable service" to the ISAO. By "valuable service" is meant service that supports the Articles of the ISAO and the Strategic Plan of the ISAO. These can be found on the ISAO web page.

Where sufficient details are not provided and/or clarification of the nomination would be helpful, the ISAO Awards Committee may contact the nominator for further information.