



International Society of Arboriculture (ISA)

Continuing Education Unit (CEU) Pre-Approval Request Form (Chapter)

- *Submit an outline, agenda, or detailed description of the event with this form. Pre-approval requests received without supporting documentation will not be approved.*
 - *Conference/Workshop/Symposia: include a copy of the program*
 - *Safety Meeting/Training: include an outline of the topics covered and/or handouts*
- *This form must be received at least 5 business days prior to the event.*
- *Complete all sections of this form and email, fax, or mail to your local chapter liaison.*

Type of Event:

- Safety Meeting/Training Other _____
- Conference/Workshop/ Symposia

Event Title: _____

Date of Event: _____

Total Seat Time of Event (does not include breaks or lunch): _____

Requested number of CEUs (30 minutes = 0.5 CEUs): _____

- *In the space next to each certification type, write the number of CEUs requested for each. See page 2 of this form for information about what subjects may apply to each certification type.*

___ Certified Arborist ___ Municipal Specialist ___ Tree Worker/Aerial Lift ___ BCMA-Practice
 ___ Utility Specialist ___ Tree Worker/Climber ___ BCMA-Management ___ BCMA-Science

Name of Contact (print clearly): _____

Email Address: _____ **Telephone:** _____

Signature: _____ **Date:** _____

OFFICE USE ONLY		
Date Received: _____	CEU Value: _____	CEU Code: _____

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Certification Categories

CEUs shall be awarded for educational events related to:

- Certified Arborist—science, practice, and management of trees as part of the urban forest and/or landscape environment.
- Utility Specialist—the practice of utility arboriculture in one or more of the following domains: customer relations, electric utility pruning, electrical knowledge, integrated vegetation management, utility program management.
- Municipal Specialist—the practice of municipal arboriculture or urban forestry in one or more of the following domains: administration, arboriculture practices, communication skills, policy/planning, public relations/education, tree risk management.
- Tree Worker/Climber—the applied practices of tree management and worksite safety.
- Tree Worker/Aerial Lift—the applied practices of tree management and worksite safety.
- Board Certified Master Arborist-Management—management of individual trees and tree populations, including but not limited to: risk management, appraisal, preservation, inventory, and business relations.
- Board Certified Master Arborist-Practice—the performance of activities related to the care of trees.
- Board Certified Master Arborist-Science—the arboricultural and urban forestry research or the foundational sciences upon which practice and management are based.